

# Chicago Dream Limousine

## Special Event Agreement

This agreement is between Chicago Dream Limousine and \_\_\_\_\_ for services on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_. The contracted **hourly total** rate is \$\_\_\_\_\_. Chicago Dream Limousine guarantees to have a vehicle at the time and place listed below with the exception of instances of natural disasters, excessive inclement weather or any other extreme instance not under the direct control of Chicago Dream Limousine.

### Itinerary

Pick-up Name \_\_\_\_\_ Time \_\_\_\_\_ AM PM  
Pick-up Address \_\_\_\_\_ Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Ceremony Site \_\_\_\_\_ Time \_\_\_\_\_ AM PM  
Site Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reception Site \_\_\_\_\_ Time \_\_\_\_\_ AM PM  
Site Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Number of Vehicles & Vehicle Size/Color

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Black Mercedes Sedan       | <input type="checkbox"/> White 10 Passenger Stretch | <input type="checkbox"/> Black 15 Passenger SUV |
| <input type="checkbox"/> Black 10 Passenger Stretch |   | <input type="checkbox"/> White 14 Passenger SUV |

Number of Vehicles Needed \_\_\_\_\_ Total Number of Consecutive Hours \_\_\_\_\_

If more than one vehicle is needed, note if all pick-up times/locations are the same. If the itineraries are different, fill out a separate form for each itinerary.  All itineraries are the same  Itineraries are different; forms are attached

### Payment Information

A minimum deposit of \$100 per car is expected at the time of reservation. Cash, credit cards and money orders are all acceptable methods of payment accompanied by this form. The remaining balance plus 20% gratuity is payable to the chauffeur at the time of service. To cancel this agreement, notice must be received a minimum of 5 days prior to the date of service. If proper cancellation is not given, 1/2 the rate will be charged. If the vehicle is in route or at the pick up location at the time of cancellation, you are responsible for full payment.

Chicago Dream Limousine is not responsible for lost or stolen items. Passengers are responsible for any damage to vehicles due to their own negligence.

Signature \_\_\_\_\_ Date \_\_\_\_\_

- |                               |                                      |   |
|-------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Cash | <input type="checkbox"/> Money Order | <input type="checkbox"/> Credit Card<br>(Deposit Authorization<br>Must be Enclosed) |
|-------------------------------|--------------------------------------|---|

Amount Enclosed \$ \_\_\_\_\_ Balance Remaining \$ \_\_\_\_\_ C.D.L. Initial \_\_\_\_\_